

# EASTLEA PRIMARY SCHOOL

## AGENDA – Spring Term 2020

**MEETING: Wednesday, 5 February 2020 at 4p.m.**

### **PART 1 (Classified non-confidential)**

Items discussed under Part 1 of this agenda will not be classified as confidential; consequently the minutes and supporting documents should be made available to any person wishing to inspect them.

#### **REGULAR ITEMS**

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|----|--|------------------------|
| 1. | Apologies for Absence and their acceptance or otherwise.   | Action<br>(Statutory)  |
| 2. | Membership Update – appointments/resignations/vacancies.   | Discuss                |
| 3. | Declaration of personal or pecuniary interest in any agenda item.  | Discuss<br>(Statutory) |
| 4. | Consider Minutes held on 9 October 2019  | Action<br>(Statutory)  |
| 5. | Action Grid  | Discuss                |
| 6. | Other Matters Arising.   | Discuss                |
| 7. | Receive Minutes of Committee meetings held on: <ul style="list-style-type: none"><li>● Resources Committee, dated 15 October (attached)</li><li>● Resources Committee, dated 4 December(attached).</li><li>● School Improvement Committee, dated 29 January 2020 (to be tabled).</li></ul> | Receive<br>(Statutory) |

#### **SCHOOL ACCOUNTABILITY ITEMS**

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|-----|----------------------------------|------------------------|
| 8.  | Headteacher's Report (attached). | Discuss                |
| 9.  | Budget Update (to be tabled)     | Discuss<br>(Statutory) |
| 10. | Governors' Reports               | Discuss                |
| 11. | Safeguarding Update              | Discuss                |

12.	School items	Discuss
13.	Local Authority Governor Information <ul style="list-style-type: none"> <li>● School Improvement Update</li> <li>● NGA Learning Link</li> <li>● The Northumberland Schools Readiness Passport- Early Years Northumberland</li> <li>● Governor Induction Checklist</li> </ul>	Note/ Action
14.	General Data Protection Regulations <ul style="list-style-type: none"> <li>● Publication Scheme requirements</li> <li>● Biometric Data Policy</li> <li>● GDPR Compliance Checklist</li> </ul>	Note/ Action
<b>CONCLUDING ITEMS</b>		
15.	Urgent Business – with the approval of the Chair.	Discuss
16.	Dates of Future meetings <ul style="list-style-type: none"> <li>● Summer Term 2020 – Wednesday, 10 June 2020 at 4p.m.</li> </ul>	Note/ Action

#### **FOR INFORMATION – Items discussed at Chairs’ Briefings**

- **SEND Update and Presentation**
- **Allergen Awareness Briefing Note**
- **Northumberland Sport Governors Note**
- **Supporting Foreign Languages in your Primary School**
- **Setting the Dedicated Schools Grant (DSG) 2020/21**

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Presentations and supporting information shared with Chairs/Vice Chairs at the termly briefing sessions are available at: [www.northumberlandeducation.co.uk/governors](http://www.northumberlandeducation.co.uk/governors)

## **PART 2 (Classified confidential)**

Matters discussed in this part of the agenda will be classified as confidential and minuted as such. Any reports circulated with the agenda papers are enclosed for governors only, coloured pink and marked 'Not for Publication'.