**CRAMLINGTON EASTLEA PRIMARY SCHOOL**

**AGENDA – Autumn Term 2018**

**MEETING: Wednesday 10th October 2018 at 4 p.m.**

**PART 1 (Classified non-confidential)**

**Items discussed under Part 1 of this agenda will not be classified as confidential: consequently the minutes and supporting documents should be made available to any person wishing to inspect them.**

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| **REGULAR ITEMS** |  |
| 1. Election of Chair (if appropriate).
2. Election of Vice Chair (if appropriate).
3. Apologies for Absence and their acceptance or otherwise.
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| 1. Membership Update – appointments/resignations/vacancies.
	* Mr A Kerridge (Associate) – Term of office to end 6th October 2018
 | DISCUSS |
| 1. Declaration of personal or pecuniary interest in any agenda item.
 | DISCUSS(STATUTORY) |
| 1. Consider Minutes held on Wednesday 23rd May 2018 (attached).
 | ACTION(STATUTORY) |
| 1. Action Grid
 | DISCUSS |
| 1. Other Matters Arising.
 | DISCUSS |
| 1. Receive Minutes of Committee meetings held on:
* Ofsted Steering Group 22 June 2018 (attached)
* School Improvement 3 July 2018 (attached)
* Ofsted Steering Group 11 September 2018 (attached)
* Ofsted Steering Group 26 September 2018 (to be tabled)
 | RECEIVE(STATUTORY) |
| 1. Annual review of committee membership, delegation to Head Teacher and terms of reference for committees (if appropriate).
 | ACTION |
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| **SCHOOL ACCOUNTABILITY ITEMS** |  |
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| 1. Annual Looked After Children Report (attached)
 | DISCUSS |
| 1. Headteacher’s Report (attached)
 | DISCUSS |
| 1. Budget Update.
2. Schools Financial Value Statement [SFVS] 2017/2018
 | DISCUSS(STATUTORY)DISCUSS |
| 1. Governors’ Reports (attached)
	* Early Years (see school improvement committee minutes)
 | DISCUSS |
| 1. Annual Programme of Governor visits
2. School Voluntary Accounts (to be tabled)
 | DISCUSS/NOTERECEIVE |
|  |  |
| 1. Duty of care to staff
2. School updates
 | DISCUSSRECEIVE |
|  |  |
| **LOCAL AUTHORITY REPORTS**  |  |
| Copies of HR documents available to subscribing schools via your personal learning account at <http://ncclearningpool.com/>1. Update of HR Policies and Procedures

21. GDPR update | NOTE/ACTION |
| **CONCLUDING ITEMS** |  |
|  |  |
| 22. Urgent business – with the approval of the Chair | DISCUSS |
| 23. Dates of Future meetingsSuggested dates:* Wednesday 6 February 2019 4 pm
* Wednesday 12 June 2019 4 pm.
 | NOTE / ACTION |

**FOR INFORMATION – Items discussed at Chairs’ Briefings**

* **Results update**
* **The importance of trade unions**
* **SEND update**
* **An introduction to National Leaders of Governance**
* **Ofsted update**
* **SEND Governance Review**
* **Briefing note – Governor Gmail**
* **Briefing note – SEND feedback**

**Presentations and supporting information shared with Chairs/Vice Chairs at the termly briefing sessions are available via your school support adviser**

**PART 2 (Classified confidential)**

Matters discussed in this part of the agenda will be classified as confidential and minuted as such. Any reports circulated with the agenda papers are enclosed for governors only, coloured pink and marked ‘Not for Publication’