

# EASTLEA PRIMARY SCHOOL

## AGENDA – Summer Term 2016

**MEETING: 4.00pm Wednesday 25<sup>th</sup> May 2016**

### **PART 1 (Classified non-confidential)**

**Items discussed under Part 1 of this agenda will not be classified as confidential: consequently the minutes and supporting documents should be made available to any person wishing to inspect them.**

**A pre-briefing facilitated by the clerk will form the first part of the meeting at 4pm with a focus on ‘challenge’.**

### **REGULAR ITEMS**

- |   |                        |
|---|------------------------|
| 1. Apologies for Absence and their acceptance or otherwise.   | ACTION<br>(STATUTORY)  |
| 2. Membership Update – appointments/resignations/vacancies.   | DISCUSS                |
| 3. Annual Declaration of personal or pecuniary interests of Governors and Staff.  | DISCUSS<br>(STATUTORY) |
| 4. Declaration of personal or pecuniary interest in any agenda item.  | DISCUSS<br>(STATUTORY) |
| 5. Consider Minutes of meeting held on 24 <sup>th</sup> February 2016 (attached).   | ACTION<br>(STATUTORY)  |
| 6. Review Action Grid – delegated tasks.  | DISCUSS                |
| 7. Other Matters Arising.   | DISCUSS                |
| 8. Receive Minutes of Committee meetings held on: <ul style="list-style-type: none"><li>• 13<sup>th</sup> April 2016 (attached).</li><li>• 10<sup>th</sup> May 2016 (to be tabled).</li></ul> | RECEIVE<br>(STATUTORY) |
| 9. Committee Structure update and Link Governor review (attached)   | ACTION                 |

### **SCHOOL ACCOUNTABILITY ITEMS**

- |                                      |         |
|--------------------------------------|---------|
| 10. Headteacher’s Report (attached). | DISCUSS |
|--------------------------------------|---------|

- |  |                        |
|--|------------------------|
| 11. Budget Update (to be tabled)   | DISCUSS<br>(STATUTORY) |
| 12. Governors' Report (to be discussed following open house/lunchtime visits).   | DISCUSS                |
| 13. Other school business:   |                        |
| <ul style="list-style-type: none"> <li>• 'Marketing'</li> <li>• School accessibility plan (to be tabled)</li> <li>• Feedback from briefings</li> <li>• Items from other governors</li> </ul> |                        |

**LOCAL AUTHORITY REPORTS –**

Copies of documents available on [www.northumberlandlea.net](http://www.northumberlandlea.net)

- |  |                             |
|--|-----------------------------|
| 14. HR Information Paper:  | NOTE<br>ACTIONS<br>REQUIRED |
| <ul style="list-style-type: none"> <li>• Northumberland Living Wage</li> </ul> |                             |
| 15. Governor DBS Checks  | NOTE<br>ACTIONS<br>REQUIRED |

**CONCLUDING ITEMS**

- |   |                  |
|---|------------------|
| 16. Urgent Business – with the approval of the Chair.   | DISCUSS          |
| 17. Dates of Future meetings  |                  |
| Suggested dates:  | NOTE /<br>ACTION |
| <ul style="list-style-type: none"> <li>• Autumn Term 2016 - To be arranged</li> <li>• Spring Term 2017 – To be arranged</li> <li>• Summer Term 2017 – To be arranged</li> </ul> |                  |

**FOR INFORMATION – Items discussed at Chairs' Briefings**

- SEND Inspection Presentation
- Implication of the White Paper – Educational Excellence Everywhere
- Briefing Note – School compliance with information regulations
- Briefing Note – Emergency Community Assistance Plan
- Briefing Note – GEL Online Governor training
- Ofsted Presentation – Effective Governance

## **PART 2 (Classified confidential)**

Matters discussed in this part of the agenda will be classified as confidential and minuted as such. Any reports circulated with the agenda papers are enclosed for governors only, coloured pink and marked 'Not for Publication'