

# **EASTLEA PRIMARY SCHOOL**

## **AGENDA – Spring Term 2016**

**MEETING: 4.00pm Wednesday 24<sup>th</sup> February 2016**

### **PART 1 (Classified non-confidential)**

Items discussed under Part 1 of this agenda will not be classified as confidential: consequently, the minutes and supporting documents should be made available to any person wishing to inspect them.

A pre-briefing facilitated by the clerk will form the first part of the meeting at 4pm with a focus on ‘challenge’.

### **REGULAR ITEMS**

- |  |                        |
|--|------------------------|
| 1. Apologies for Absence.  | ACTION<br>(STATUTORY)  |
| 2. Membership Update- appointments/resignations/vacancies.   | DISCUSS                |
| 3. Declaration of personal or pecuniary interest in any agenda item.   | DISCUSS<br>(STATUTORY) |
| 4. Consider Minutes of meeting held on 4 <sup>th</sup> November 2015   | ACTION<br>(STATUTORY)  |
| 5. Review Action Grid – delegated tasks.   | DISCUSS                |
| 6. Other Matters Arising.  | DISCUSS                |
| 7. Receive Minutes of Committee meetings held on: <ul style="list-style-type: none"><li>• 19<sup>th</sup> November 2015 (attached)</li><li>• 28<sup>th</sup> January 2016 (attached)</li></ul> | RECEIVE<br>(STATUTORY) |
| 8. Committee Structure - update  |                        |

### **SCHOOL ACCOUNTABILITY ITEMS**

- |   |                        |
|---|------------------------|
| 9. Headteacher's Report (attached).     | DISCUSS                |
| 10. Budget Update.                      | DISCUSS<br>(STATUTORY) |
| 11. Governors' Reports – if appropriate | DISCUSS                |

12. Other school business:
- Safeguarding update
  - Feedback from briefings
  - Ofsted update
  - Items from other governors

### **LOCAL AUTHORITY REPORTS –**

Copies of documents available on [www.northumberlandlea.net](http://www.northumberlandlea.net)

- PREVENT
- Occupational Health

13. Urgent Business – with the approval of the Chair.

DISCUSS

14. Dates of Future meetings

Suggested dates:

- Summer term 2016 – Wednesday 25 May 2016

NOTE /  
ACTION

**Please note that if any Local Authority items become available papers will be tabled and considered under Urgent Business.**

### **FOR INFORMATION – Items discussed at Chairs' Briefings:**

Copies available on the governor page at: [www.northumberlandlea.net](http://www.northumberlandlea.net))

- Draft Agenda
- Termly Briefing papers on Agenda items

**PowerPoint presentations and supporting information shared with Chairs/Vice Chairs at the termly briefing sessions are available in the governance pages at:**  
[www.northumberlandlea.net](http://www.northumberlandlea.net).

## **PART 2 (Classified confidential)**

Matters discussed in this part of the agenda will be classified as confidential and minuted as such. Any reports circulated with the agenda papers are enclosed for governors only, coloured pink and marked 'Not for Publication'